

# Caroline County Sheriff's Office

## 2018-2019 Vehicle Maintenance Bid Proposal

The Caroline County Sheriff's Office (CCSO) is requesting a bid be made for supplying vehicle mechanical and maintenance related services and supplies. The garage needs to be physically located within Caroline County. The period of this purchase agreement will start July 1, 2018 and will expire June 30, 2019, unless an express intention to extend the term is entered into via a written agreement of both parties.

Interested parties must complete both the attached bid sheet and bidder information sheet. This completed bid proposal may be mailed to P. O. Box 39, Bowling Green, VA 22427 or hand delivered to the Caroline County Sheriff's Office located at 118 Courthouse Lane, Bowling Green, VA 22427. All proposals must be received, not postmarked, by June 28, 2018 at 3:00 PM and must be sealed in an envelope marked "MAINTENANCE BID 2018/2019". Late or incomplete bid proposals will be disqualified. The bids will be opened publicly on June 28, 2018 at 3:30 PM at 118 Courthouse Lane. The public is invited to the opening of the seal bids. The Caroline County Sheriff's Office reserves the right to award an agreement based on criteria other than price along. The Caroline County Sheriff's Office also reserves the right to award multiple purchasing agreements for one or more of the services listed.

Should you have any questions, please contact Captain A. W. Lambert at (804) 633-1125.

# Caroline County Sheriff's Office

## 2018-2019 Vehicle Maintenance Bid Proposal

### Bidder Information Sheet

Company Name:		
Physical Address:		
Mailing Address:		
Phone Number:		
Fax Number:		
Contact Person:		
Do you employ either an ASE Certified mechanic or VA Safety Inspector?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have a vehicle lift to utilize during all vehicle safety inspections?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

\*\*\*Please use the following space for notes and/or additional information regarding this bid\*\*\*